

# The Parish of Christ Church, Ashton

## 1845 – 2017

“Now you are the body of Christ, and each one of you is a part of it.”

– 1 Cor 12:27



**2016 VESTRY**  
26 February 2017

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## Agenda

1. Opening Prayer
2. Appointment of Vestry Clerk
3. Approval of minutes of last year's annual vestry meeting
4. Annual expense reports for 2016
5. Reception of groups and committee reports for 2016
6. Appointment and Election of Officers and Auditors
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  - a. Defining our identity
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8. Approval of 2017 Budget
9. New Business
10. Adjournment

## **Minutes of Christ Church Ashton Vestry Meeting of February 21, 2016**

1) **Opening prayers:** The Reverend Craig Bowers opened the meeting with prayer at 11:14 a.m. with 31 people in attendance who signed the Vestry Book.

2) **Appointment of Vestry Clerk:** Janice Hansen was appointed Vestry Clerk.

3) **Minutes of the Last Annual Vestry.** Minutes were taken as read.

Errors or Omissions - none.

Moved: Chris McKenzie 2nd: Alex Simpson Carried

Comment: Perhaps to ease things the minutes could be sent out early with the Agenda and reports.

4) **Annual Reports 2015:**

Errors or Omissions - none

Moved: Kirk Hansen 2nd: Karen Wiggins Carried

Comment: Could the Annual Reports and financials be put on line once approved. Per the Rector Yes.

5) **Group and Committee Reports:**

The Rector thanked committee members and volunteers for the breathe of work that the church members perform.

Errors or Omissions:

- i) Rector's Report, Page 4, last paragraph states "Mary, the children and I look forward to the year ahead". "year" should be "years".
- ii) ACW Report, Page 11, last paragraph, last sentence states "We also gave \$2500 ...". This should read "\$2250".

Moved: Kirk Hansen 2nd: Karen Wiggins Carried

6) **Appointment and Election of Officers and Auditors:**

Auditors: An auditor has not been selected yet. Lois Lohmann is working on this and will advise Parish as soon as possible.

**Officers:**

- i) Kirk Hansen and Brian Hull are the current Synod delegates. Brian is willing, in order to give other church members an opportunity to learn about Synod which involves a Friday and Saturday and Parish, to give up his delegate spot.
- ii) Brian and Kirk's names will stand for Synod.

Moved: Gerd Lohmann 2nd: Barclay Frost Nominations closed Carried with thanks

- iii) Peoples Warden: Gerd Lohmann's name is standing.

Moved: Marion Jones 2nd: Karen Wiggins Nominations closed Carried

- iv) Rector's Warden: This is a position appointed by the Rector. Kirk Hansen was appointed and will be staying as the Rector's Warden. Affirmed

Both Gerd and Kirk will be meeting with people in an effort to introduce people to these roles for next Vestry.

- v) Treasurer Lois Lohmann: Thanks to Lois for standing and staying in the role of Treasurer.
- vi) Envelope Secretary: Thanks to Colin Price with help from Joy Price for acting as Envelope Secretary,

## 7. Budget 2016:

### Comments:

- i) David Thorsell queried why on page 22 the 2014 actual was \$71,568 and 2015 actual was \$70,701 yet we were increasing 2016 to \$75,560. How was the corporation to deal with this increase? The Rector indicated that we hoped to grow the ministry and increase gifts to the community by 7.5% however if we don't have money we don't spend it.
- ii) Marion Jones queried no amount in the fall supper 2015. We did not have a fall supper in 2015, we had an Anniversary Supper which is reflected in the budget.
- iii) Maggie Thorsell commented that although not in the current budget could we look at adding a budget for snow removal. With unanimous support we will get quotes for Parish Council for snow removal,
- iv) Noted we ended 2016 in the black. Maggie Thorsell thanked Lois Lohmann for her faith and dedication and many hours of managing the books.

Moved and 2nd by Wardens. Carried.

### Memorial Fund:

Discussions were held regarding the fact that in previous years monies, approximately \$30,000, held in the Memorial Fund were used in order to keep Christ Church Ashton going, These fund are on the books but cannot remain there.

Comments by: David Thorsell - Chris McKenzie - Henry Troup - Maggie Thorsell relating to:  
Could it be written off?

Could trust account monies be used to replace Memorial Fund monies?

Are the Memorial Fund monies restricted or unrestricted?

Is interest earned on the Memorial Fund restricted or unrestricted?

If unrestricted could we use the interest to pay back the monies.

Can we determine what interest would have been earned on the Memorial Fund?

If unrestricted can we decide at Vestry how to use them? Per Rector Yes.

Were guidelines passed by Vestry as to use of principal or interest?

Do we have to have a Memorial Fund. Per the Rector there is no actual need,

It was pointed out by Henry Troup and Colin Price that that there is no isolated interest relating to the Memorial Fund and that any interest earned has gone to general use,

Chris McKenzie queried if the same applied to the Trust Funds, Per the Rector because trust funds are usually larger amounts and given under a Will, the Trust Statements are usually clearer as to use as normally the Will is more specific as to use.

The Ven. John Bridges suggested that first we do an investigation at the archives to find the Memorial Fund documentation to determine what the documents actually say as to restriction or non-restriction of principle, of the interest and use. That we not accept any more memorial donations until the investigation is complete. It was also felt that in future Memorial Fund donations should be tracked individually on the books until used.

The Rector indicated:

- i) we need to investigate the Memorial Fund and interest earned on it;
- ii) we could not in the future end a year with something on the books that isn't there – the books have to accurately reflect the Parish;
- iii) going forward there is a need to better explain the Memorial Fund to a family wishing to donate;

Motion: Investigation be made into how and if we replace the monies in the Memorial Fund.

Motion by David Thorsell

2nd:

Motion Carried

The investigation would be brought to Parish Council, hopefully before next Vestry.

#### **8. Call to Serve:**

- i. SchoolBOX Mission Trip. This started with a person providing a pencil and paper allowing a child to go to school. This initiative started the building of schools, Lorna Brule, Parish Administrator and Michelle Kay, an executive will share information with CCA.
- ii. Refugees: A priest came to Rev Craig Bowers asking for help to support a Catholic refugee family. It was discussed at St Paul's Vestry meeting and overwhelmingly agreed to,
- iii. Orphanage: Mary Sherwood will be visiting CCA March 13th to talk about an orphanage in Africa she supports,
- iv. The Rev Craig Bowers talked to the Diocese about help in fixing the rectory. There is a trust set up for this purpose and CCA has been given \$12,000 from these funds.

#### **9. New Business:**

Vision to the Future

- i. Church: Looking for ideas for making the space more beautiful.
- ii. Community/World: How do we make and participate in making the world outside better. Think of these and provide thoughts to Rev. Craig.

#### **10. Presentations:**

Presentations were made to Joy and Colin Price and George Margita in appreciation of their service to CCA over the past 30 years.

#### **11. Other:**

Marion Jones and Ruth Jones agreed to become co Coffee Hour convenors.

#### **12. Adjournment:**

Moved by Kirk Hansen at 12:30.

Carried

Janice F. Hansen Vestry Clerk

## Rector's Report

**“Now you are the body of Christ, and each one of you is a part of it.” – 1 Cor 12:27**

In the television series *The Story of India* Michael Wood says: “Identity is never static, always changing, and never made.” In other ways, we are always becoming, always redefining, always perfecting.

Being the body of Christ is transformative. As we brush up against each other, awakening ourselves to the possibility of being transformed or of transforming the world around us, our identity as the People of God also changes. Sometimes subtly. Other times dramatically.

As a community of faith, we too are becoming and redefining. It may be on account of dramatic changes our parish has faced over the last couple of years. It may also be part of the natural flow of how we continually become who God calls us to be. Either way, we have an opportunity before us to help shape and to claim that identity for ourselves. This year's vestry will include two exercises:

1. **Identity:** Asking how we see ourselves as a community of faith, and what it is that defines us as a parish in this time and this place, or whether we want to live into something we have yet to reach.
2. **Priorities:** What direction is Vestry giving Parish Council? In identifying who we are or who we want to become, are there obvious areas that require attention? What do we want to accomplish this year in addition to day-to-day operations?

For my part, I am committed to the ongoing development of our liturgy. I am committed to the intentional inclusion of children and youth in our regular Sunday worship, as well as the support and promotion of youth groups and children's activity learning days. I look forward to working more closely with the pastoral care team as I am dedicated to serving those of our faith community who cannot be with us. Finally, I am excited to see what outreach ministries unfold this year. Particularly, I pray the addition of an outreach fundraiser in June directs our eyes outward through our doors to those most vulnerable in our community whom Christ calls us to serve.

In his charge to Synod, Bishop John spoke of theologian Thomas Long's reference to the moment of silence and quiet anticipation that precedes a sermon. In that moment, Long says, rests the hope that something good, holy, sacred, and comforting will be heard and how as faithful Christians we know that expectation. I have a growing confidence that we can be a people who seek the good, holy and sacred in each other, in the midst of our “becoming,” and in the world God loves.

I give thanks to God for each of you. For the faith, love, and hope you both carry silently and express boisterously. As we awaken ourselves to a new time, a new generation, may we be bold, encouraging each other as we embrace collectively the mission of God.

Be well,

The Rev. Kerri Brennan  
Rector, Christ Church Ashton

## **Rector's Warden**

It has been an honour to serve as Rector's Warden to Father Craig and Reverend Kerri this past year. The Rector's Warden is appointed by the Incumbent.

After serving as Rector's Warden for the last 4 years, I am stepping down from the position effective 26 February 2017. I am thankful and appreciative of the encouragement and outstanding mentoring given to me from every member of our shared ministry clergy team.

I am looking forward to welcoming and supporting Rev. Kerri's choice for this position.  
Kirk Hansen

## **People's Warden**

First of all let me say that it has been an honor to be people's warden for the past several years. There are mixed emotions as I leave but it is time for someone new.

This year we have experienced many changes that have caused a lot of stress that you should not have had to be exposed to. Thank God we have a strong and faithful congregation. After many meetings with Arch Deacon Rev John Bridges, and the Bishop, we joined St Paul's Kanata to start a team ministry with them. Father Craig was appointed and although circumstances dictated that he could not stay as long as he wished, he accomplished a lot in the short time that he was with us. He was very much loved and we mourned his leaving.

Our amazing pastoral team very ably filled in for a few months while the search was on for another priest. We met Rev Kerri Brennan and we agreed that she would be a good fit. She has proven in her last parishes that she has many gifts to offer to help us in move forward. Yes there are changes. Let's face it, none of us like change, but, let's give Rev Kerri a chance to prove that these changes will make a difference.

The Rectory now looks good and houses "God Has You Covered," and very soon "Phase In Family Support Services" headed by Faye Lavergne. The Rectory is allowing us to do God's work as he intended. We are supporting many other charities through our work at God's Got You Covered. There are monthly clothing donations delivered to Interval House in Carleton Place and a Men's Shelter in Smith Falls. We have opened our doors to people that have had fires and needed clothes and have welcomed them to come and take what they needed. This type of local outreach is so important and gets people talking about our Church.

There is still much to do in the Rectory but most of the work can be done over time. We are having estimates done to change windows and a couple of floors (Old Office, kitchen, and bathroom) and we will have to update our well in the spring to bring it up to code. We were told this years ago but now we have no choice.

The roof over the church washrooms must be replaced. It is worn out and there are several leaks when the wind drives the rain a certain way. Also one of the ceiling windows in the church must be repaired or replaced due to leakage. We will get estimates on the casement windows in the basement as the wind blows through and does a number on our heating bill and bugs love them as they have free passage. We are also getting estimates to repair the stain glass window at the rear of the church. Our next big push will be to get a proper sound system for the church. The cost is estimated at \$3000.00. This will include a proper amplifier, new speakers and a cordless clip on microphone for



Rev Kerri. From what I understand Karen's keyboard can also be hooked into this system. As some of our hearing diminishes it is important to still be able to hear what's going on.

I would like to thank everyone that contributed to the "Shed Fund". We now have the necessary funds and we will be having a garage demolition party in the spring and to put the new shed in place. Not only will we have a safe and dry shed but it will make our property look a lot better.

I would like to take this opportunity to congratulate the newly appointed and elected wardens and hope they get as much satisfaction out of their new roles as I did.

Gerd Lohmann (People's Warden)

## **Appointment and Election of Officers and Auditors**

### Appointments

Alec Simpson, Rector's Warden  
Lois Lohmann, Treasurer  
Cemetery Board  
Appointments of Parish Council Members at Large

### Nominations for Election:

People's Warden, Sue Smith  
Synod Representatives, Michaela McConnell and Michelle O'Connor  
Alternate Synod Rep, Leeann Lyons  
Envelope Secretary, Colin Price  
Auditor

## **Carleton Deanery Council**

Carleton Deanery is an administrative entity in the Anglican diocese of Ottawa, and includes the parishes in Ashton, Barrhaven, Bells Corners, Kanata, Kars/Osgoode, Manotick, Greely/Metcalf/Vernon, North Gower, Richmond, and Stittsville. Deanery Forum and Council are advisory bodies looking at finding ways of resource sharing and working together more closely. This is an initiative that the bishop and the diocese want all the deaneries to undertake.

Carleton Deanery Council meetings were held in February, June and November 2016, with myself and Henry Troup attending. I continue as Communications Rep for the Council, and Pat McNally of St. Thomas, Stittsville is serving as our President.

Carleton Deanery Forum (the larger committee) met on May 14, with 55 participants, including groups of clergy and lay people from each of the 13 churches in the Deanery. (Fr. Craig, Kirk, Brian, Henry and myself from CCA.) Participants shared what was going well at their churches and what were the challenges. Finances and levels of involvement (too much or too little) were common concerns, but many different successful initiatives were also shared. We did not receive specific direction from the Diocese, but the wish was articulated that we continue to look at ways to collaborate and work together.

This fall, Fr. Ross Hammond (currently on a short sabbatical) took over from Fr. John Bridges as the Archdeacon of Carleton Deanery. He has not yet met with Council, but our Regional Dean, Rev Carolyn Seabrook, is in regular contact.

The Carleton Deanery Forum Facebook group has grown to 48 members including 9 clergy, and 3 diocesan staff. We encourage participation from all our member parishes on the Facebook group; which we use primarily to share event and activity information.

The major activity in the Deanery this year has come from the clergy and parish wardens, as they have worked to shape how ministry will be delivered at churches in the west and the east ends of the Deanery. It is unclear to me at present what contribution Deanery Council will be making in 2017. It has been found valuable as a source of information on what our neighbouring parishes are doing, but attendance from parish reps has dropped, and plans to hold a Deanery Festival this spring may be postponed, due to the commitments of the members, and the large number of other activities scheduled in the diocese this spring.

Jennifer Bulman  
Deanery Council Rep

### **Sidesperson**

Being a "Sidesperson" to me can be a wonderful start to a Sunday morning at church. It gives you a chance to greet fellow parishioners and visitors and welcome them into OUR church.....hand out the bulletins, ring the church bell, collect the offering and take it along with food donations up to the altar and look after the very simple paperwork involved. There are numerous people who will be glad to help you and be your buddy if you are alone.

There is always a schedule on the bulletin board at the back of the church which you can add your name to and either email me or call me.

Many thanks to all who shared this responsibility in 2016. I sincerely appreciate your support.

Vicki Anderson  
Convener of Sidespeople

### **Altar Guild**

On March 19, 2016, we held our Annual Altar Guild meeting in the church hall. We made palm crosses for Palm Sunday on that day as well. Rev. Craig Bowers and 12 members were present for the meeting. All elected positions will remain the same for 2016. The duty schedule for 2016-17 was distributed with special dates given to us by Rev. Craig.

Marianne Henderson, a long time and faithful member of this parish passed away on July 16th, 2016. She served on the Altar Guild, ACW and numerous committees, and was well known for her cooking skills and generous nature. Her presence at brass cleaning is very much missed as are her stories of her family, farm life and her childhood in Germany. She was a wonderful lady and greeted everyone with her friendly smile.

In August, 2016, Rev. Craig Bowers resigned his position at CCA. Under the leadership of Rev. John Bridges and the St. Paul's/Christ Church Ashton clergy team, and with the support of our Lay Readers, we held regular worship each Sunday. Our new incumbent, Rev. Kerri Brennan was appointed by the Bishop on November 13<sup>th</sup>, 2016.

Our appreciation is extended to Rev. Craig Bowers and Rev. Kerri Brennan for their guidance and support. We also thank Lois Lohmann, our church Treasurer, for keeping our accounts for us. Donations from parishioners towards memorial flowers during the year, as well as at Easter and Christmas are very much appreciated.

I would like to thank our team members, Dorothea Bendall, Joan Bradley, Jan Hansen, Marion Jones, Ruth Jones, Trilly McKenzie, Joy Price, Sue Smith, and Linda Stanton, Margaret Thorsell and June Warner as well as a number of spouses who help with Altar Guild duties. Their care in preparing for Sunday services, willingness to help others when needed, as well as meet the challenges during the year, is most appreciated.

Thank you to all the parishioners who helped decorate the church at Thanksgiving and at Christmas. You made our job more manageable and were a great help.

Thank you to Dorothea Bendall and Joan Bradley who offer their expert floral decorating skills especially during Easter and Christmas.

I wish to express my gratitude to all for your kindness and compassion. When I reached out you provided a listening ear, a helping hand, a healing hug and a soothing voice. It was an emotional year with my Dad's health problems and his passing in July at age 95. He certainly loved our parish family and Christ Church Ashton.

We welcome new members to the Altar Guild. Please speak to Rev. Kerri or an altar guild member if you are interested.

Janet Frost,  
Altar Guild President

### **Lay Reader's Report**

Lay Readers provide an important role in today's church: assisting clergy, reading scripture, leading the Prayers of the People, preaching under the direction of clergy and being a leader in the congregation. It is a role in the words of Bishop John that "must be approached with confidence and dignity."

Christ Church Ashton is blessed that Jennifer Bulman, Brian Hull and Kirk Hansen have accepted this role. Jennifer is now a licenced Lay Reader, having been commissioned on the 23<sup>rd</sup> of October, 2016 by The Rev. Canon John Bridges and Reverend Canon David Andrew, Warden of Lay Readers. Brian is a Lay Reader in training.

In 2016, there was one workshop for Lay Readers and Lay Readers in Training. It was held 27<sup>th</sup> August at St. James, Carleton Place. The workshop addressed exegesis (the critical explanation of the meaning of the words and passages in the Bible) and Elocution (how to present the readings with meaning). Father Professor Kevin Flynn led the attendees in the understanding of 'exegesis' and Mr. Mark Piper, stage director and Shakespearean actor, covered the topic of elocution.

If you are interested in Lay Readership, please speak to Rev. Kerri or any of your Lay Readers.

Thank you for your support of this Ministry.

Jennifer Bulman    Lay Reader  
Brian Hull         Lay Reader in Training  
Kirk Hansen        Lay Reader

### **Pastoral Care & Card Ministry**

The Card Ministry was established at Christ Church, Ashton Village in 1991. Since then cards have been sent to parishioners (also former parishioners and some people in the community) when a need is known. In 2016 - 85 cards were sent from the Parish Family of Christ Church as follows: Thank You 10; Get Well 13; Thinking of You 9; Sympathy 15; Birthday 8; Anniversary 2; Christmas 19; Congratulations 1. I cannot send cards unless I am told there is a need. Please keep me informed. Email: [dm.thorsell@xplornet.com](mailto:dm.thorsell@xplornet.com) or 613-253-1809. A huge thank you to Vicki Anderson who sends cards when I am not able to because of illness etc.

There were three people on the Pastoral Care Team in 2016: Marion Jones, Trilly McKenzie and Maggie Thorsell. During the year, and with Fr. Craig Bowers encouragement and training, Trilly and Maggie assisted him to give Communion to parishioners unable to attend church because of mobility or illness. A presanctified liturgy was provided by Fr. Craig, so as a team, Trilly and Maggie could take Communion to these parishioners. Both the bread and wine in the portable Communion set were blessed at the altar of Christ Church by a priest. Knowing they were meant so very much to those who received it. Although they cannot participate in services at Christ Church, they are devoted, care deeply for their church and very much appreciate the Pastoral Care visits.

Maggie Thorsell

### **Music Ministry**

Music for worship at Christ Church Ashton is supplied by Karen Wiggins, Pat Sample and Jennifer Bulman. This year, we continued to meet quarterly to jointly plan music for all services. We find working together this way spurs our imagination and allows us to incorporate a variety of sources into our music worship. This year, we again purchased the extended version of the CCLI music licence that allows us to print the music (vocal line only) for any hymn. Recently, we've been working with Rev Kerri on the music for the Iona Abbey service. The flexibility and willingness of both the choir and the congregation to learn new songs allows us to "make a joyful noise" in a variety of ways, to suit every occasion.

Music ministry has always extended beyond Sunday -with special seasonal services, weddings, funerals – and beyond church services - with caroling and music for our suppers (hat tip to Bill Buse, Inq Laing, Martha Patterson and other musicians over the years).

This spring, Pat Sample – after many years of playing the organ - will be retiring from the regular music ministry. We will all really miss her playing. (Pat will, of course, continue to be an active member of our congregation.) Karen and Jennifer are now looking for a third musician to join our rotation. Please, if you know someone who would be willing and interested, speak to one of us or Rev Kerri.

Music is your ministry too: if there's a new or an old hymn or praise song that you'd really like to sing, please let us know. If we can play it and you can sing it, new songs keep our worship fresh and beautiful.

Karen Wiggins, Pat Sample and Jennifer Bulman

### **Cursillo**

I continue to serve as Cursillo Parish representative. This fall I completed a term on the Cursillo executive "Secretariat". No one from Ashton made their Cursillo this year, and no Cursillo event has held at Ashton. There are eight Cursillistas on the parish list.

Henry Troup,  
Cursillo Representative

### **Cemetery Report for St. Augustine's and Christ Church Ashton**

Board Members: Barclay Frost, George Margita, Dave Thorsell, Elvyn Dowdall and Lee Jones.

#### **St. Augustine's Cemetery – Prospect Ontario**

- no plots sold
- ordered 21 yards of topsoil from Thomas Cavanagh
- caulking of 11 headstone that had become loose.
- repair of two windows inside the church that had become cracked
- regular maintenance, grass cutting, tree trimming, plant removal
- no burials

#### **Christ Church Ashton Cemetery – Ashton, Ontario**

- burial of Marianne Henderson
- sale of one plot to Barry and Donna Ronford
- installation of one headstone
- regular maintenance, grass cutting, trimming of cedar trees along the back fence of the cemetery

Barclay Frost  
Cemetery Secretary Treasurer

### **PWRDF**

I did very little as PWRDF representative. I did update our mailing address with PWRDF and occasionally pass on news items as announcements.

Henry Troup,  
PWRDF Rep

## **ACW**

Our monthly meetings were opened with ACW Prayer, Prayer Partners, and Lord's Prayer. Our roll call is answered with a word given by the President to look up in the Bible.

January we catered Iva Gardner's 90<sup>th</sup> Birthday. We catered a turkey dinner for the Historical Society. February we catered Dorothy Massy's Funeral Lunch.

March we hosted the World Day of Prayer with refreshments afterward.

Easter cards were sent to some of our parishioners.

April included Bale packing in Richmond. Our based was valued at \$472.60.

In the May the Annual ACW meeting was held in Orleans. I could not attend this meeting.

We catered the roast beef dinner for the Model Train Club.

In June we went to Danby's in Richmond for a dinner out.

There were no meetings in July or August.

In July we lost a very special ACW member and parishioner, Marianne Henderson. She will be greatly missed but never forgotten. She was a very hard and dedicated world. We catered her funeral lunch.

In November the ACW members helped me with food and serving for my mother's 100<sup>th</sup> birthday.

Thanks to all of you for all your help.

December we went to the Pub for our Christmas Dinner and gift exchange. We gave flowers to some our parishioners. We gave \$2500 to the church.

We are looking into fostering a new child for 2017.

We had a very successful year, but I couldn't do it without the help of my ACW members. We would like to get a few new members. If you are interested, please call or join our meetings. We meet on the 3<sup>rd</sup> Thursday of the month.

Marion Jones,  
ACW President

**Anglican Church Women (A.C.W)**

(Accounts for the year ending December 31, 2016)

Balance as of January 1, 2016	<b>\$ 208.06</b>
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**Income:**

Members Fees	14.00	
Collections	114.00	
Calendars	190.00	
Donations	0.00	
Interest	0.00	
Catering Income	3,400.00	
<b>Total:</b>		<b>\$3,926.06</b>

**Expenses:**

Diocesan A.C.W.	Bale postage	200.00	
Outreach	Foster Parents Plan	468.00	
Other Expenses	Catering Expenses	404.30	
	Christmas Flowers	0.00	
	Cost of Calendars	140.40	
	Bank charges	30.00	
	Donation to CCA	2,500.00	
<b>Total Disbursements:</b>			<b>\$3,742.70</b>

**Balance as at December 31, 2016****183.36****Bank Account Reconciliation:**

Bank Balance as of December 31, 2016		<b>3,015.02</b>
Add Outstanding deposits		<b>214.00</b>
Less outstanding cheque/cash		<b>77.66</b>
		<b>468.00</b>
		<b>2,500.00</b>
<b>Bank Balance as of December 31, 2016</b>		<b><u>183.36</u></b>

Joy Price,  
ACW Treasurer

## Lanark Food Bank

As part of our Outreach Ministry, Christ Church Ashton encourages the congregation to include store bought food and sundries, as part of their offering at services each Sunday. During the growing season, fresh vegetables from your gardens are also gratefully received. The food is delivered monthly (weekly for fresh vegetables) to the Lanark County Food Bank in Carleton Place. In 2016 a total of 1815 pounds of goods were donated.

Thank you for your continued support of this Outreach Program.  
Kirk Hansen

## Vacation Bible School 2016

**Dates:** July 4 - 8<sup>th</sup>    **Time:** 9am – Noon

**Ages:** 4 – 12        **Cost:** Donation



Our VBS children spent each day spelunking through activity stations with their Cave Crews. Every station kept them engaged with hands-on, interactive activities that reinforced the daily Bible Point. The children experienced God's Word in surprising and unforgettable ways. VBS was a quest where they were grounded in the rock-solid foundation of God's love, a love that takes us through life's dark times. 36 children registered this year and participated in the week long VBS. We learned that Jesus is the Light of the World and our focus was that no matter how tough things get, Jesus loves us and we should FOLLOW HIM! The Bible Points included: Jesus gives us hope, courage, direction, love, and power. These are important concepts to instill in all of us and being able to do it at an early and impressionable age is important. Again this year, we created a website dedicated solely to VBS@CCA and it was a huge success. Parents registered their children through the website, made donations, asked questions, and were able to get daily information. We collected money throughout the week for His House, a men's shelter in Smiths Falls.

We had an amazing group of 30 volunteers from Ashton United Church, Christ Church Ashton, and parents who generously gave of their time throughout the week. They helped with food, decorating, crafts, admissions, AV, photography, acting, Bible stories, science connections, missions, and games. We also had a large number of youth (15) helping to lead children's activities and groups, which is a great way to keep engagement up and help out with volunteer hours for high school. Once again the church looked amazing, the children were engaged, energetic, and a delight to be with all week.

## Looking Ahead ... VBS Family Service

**When:** Sunday, April 30, 2017

CCA will be hosting a VBS Family Service at our 10:00am for our congregation and visiting VBS families. During this service, we will look back at our Cave Quest summer VBS with shared songs, stories and a 15 min. slide show. We hope to have many VBS children and families attend so that we can reconnect with those who attended during our VBS week in July. Afterward we will share in treats and fellowship downstairs.

Respectfully submitted,  
Karen Wiggins  
VBS Coordinator





## **Building and Property Committee**

### The Rectory

The rectory has seen major renovation this year and has found an excellent application as the “God’s Got You Covered” store.

### Church

The two old dehumidifiers have been replaced with one new one. Only minor repairs have been conducted inside but the roof over the back entrance was re-shingled to repair a leak.

Respectfully,  
George Margita

## **Webmaster’s Report**

The Christ Church Ashton website, **ccashton.org** is one of a number of ways we communicate what’s happening in our parish in terms of services, programs, initiative and special events. The website takes its place with word of mouth, bulletins, posters, newsletters (electronic and print), Facebook and Twitter.

Good communications takes a team. Many members of this parish have contributed to make the calendar the most current source for what’s happening at CCA. We’ve also provided time-sensitive service information in the middle of the Home page, and advertised a continuing series of special events in the Announcements section. Depending on what’s going on, I have updated the website three times a week, or more. Tweets are posted automatically in real time from our Twitter account, maintained by Richard Bendall.

We have had the same website since it was set up for us by Brian Booth in 2009. In that time, people have looked at the website almost 900, 000 times (this does not include any views while logged in). The most looked at pages are the Home page, the Calendar and the Bulletins page. This year, as planned, I updated much of the static narrative text on the website, and reduced the number of menu tabs to seven. While this was an improvement, the out-of-the-box template had some constraints, including not being really well optimized for mobile.

At the beginning of December, Rev Kerri advised me that she would be redesigning the website on a new platform. I have provided technical support in effecting the move and reclaiming ownership of our domain name. I’ve also provided some early feedback and recommendations on the new site design as well as a brief review of the new site, expected to go live this month.

Jennifer Bulman,  
Webmaster2016

## **Guidelines for the Administration of Donations to CCA Given In Memory**

In 2017 Parish Council amended the 1995 Guidelines for the administration of the Memorial Fund. These changes include not only donations to the Memorial Fund, but also donations to Christ Church Ashton in memory of the deceased.

Donations specifically for the Memorial Fund will continue to be directed to the Memorial Fund. "In Memory of" donations to Christ Church Ashton will be directed to the general operation funds of the church.

### **Guidelines**

1. Normally for members of CCA Parish.
2. Donations are generally made in lieu of flowers at the time of the funeral or death. A decision whether a plaque will be added to the Memorial Board more than a year after death will be made by Parish Council.
3. The family should be approached and informed of the amount of money given in memory of the deceased and asked if they wish a plaque be added to the Memorial Board. In order for a name plaque to be added to the board the total amount donated in memory should be a minimum of \$100.00. The standard format of the plaque is full name and years of birth and death.
4. A Memorial Board plaque indicates that monies have been given in memory of a particular individual. The dedication of these plaques recognizes the generosity and piety of the donors. The monies will be used to fill whatever need is required by CCA.
5. Dedication of the plaques will take place on the Sunday nearest to All Saints Day or at an appropriate alternate date set by the Rector and Wardens.
6. A family may request using a Memorial donation to purchase a specific item, in which case a plaque (name, dates of birth and death) is placed near or on said item, and no plaque is placed on the Memorial Board.

### **Fundraising Committee**

This years fundraising consisted of six dinners as well as Recycling, Bakefest, and the Plant sale. Our Spring Supper which was a beef supper was a big success as in past years. We changed to two sittings which worked out very well and was easier on everyone who worked it. We tried something new for The Fall Supper changing the menu to a chicken dinner with mushroom sauce which was a big hit. Thank you to everyone who volunteered, baked, donated food and came out and supported all of these dinners.

### Recycling

I would like to take this opportunity to thank Earl Moore who has kept this fundraiser going for so many years. Tins and cans can be dropped off at his home at 8522 Flewellyn Road (just up the road from the church). God Bless You sir and the silent angel (David) that assists you in keeping this going. We do appreciate it.

### Grocery Gift Card Fundraising Program

This year we sold a total of \$26,327.00 worth of grocery gift cards bringing in a net profit of \$1,355. Grocery Gift Cards are available for Loblaw's, Independent, Metro, Food Basics, Sobeys, Freshco, IGA, and Farm Boy. Buying grocery gift cards is an easy way to raise funds for our church. The cards are bought at a discount and sell at the face value of the card. These grocery cards can also be used in the above noted stores to purchase gift cards for Canadian Tire, Second Cup, LCBO, The Bay, Winners, Mark's, etc. and for various restaurants.

Thank you to everyone who bought grocery gift cards during the year and supported this initiative to help the church raise money.

Grocery Gift cards are available to be purchased at coffee hour after the 10:00 a.m. service or you can call Lois Lohmann at 613-838-5167 to arrange a convenient time and place for delivery.

### God Has Got You Covered

A new initiative this year was the opening in June of God Has Got You Covered. This is a nearly new clothing & jewellery shoppe which was opened in the Rectory. We have women's, men's, girl's and boy's clothing and accessories. At the end of each month clothing is packed up and sent to such places as Interval House in Carleton Place and the Men's Shelter in Smith Falls. This year we have also donated jewellery and purses to "All That Glam" fundraiser where proceeds went to feed youngsters in Nunavut. We also made the Shoppe available to a family who lost everything in a house fire. We have also given hats, scarves, mitts, coats, warm boots, and blankets out to those facing the cold weather.

For the winter we are open on the second and last Saturday of each month. We also have homemade baking available on these days, (fresh and frozen) such as our famous pies, cookies, scones, squares, apple crisp, coffee cakes, muffins etc. Come in and browse, buy a treat for dinner and help Christ Church Ashton help others.

We also accept used clothing that is in good condition, clean, requiring no repairs. These items can be dropped off after church on Sundays in the church basement or at the Rectory when the Shoppe is open. There will be less dinners due to our aging population but some fun things are being introduced. Hope you will come out and support the church and have some fun.

Thank you everyone. I wish you a year ahead filled with love and God In your life and homes.

God Bless You All.  
Lois Lohmann

## **PROPOSED BUDGET FOR 2017**

### **SUMMARY OF CONTENTS**

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- Att. 2 2016 Income & Expenses & Budget for 2017
- Att. 3 Received and Disbursed, G.I.F.T. Program
- Att. 4 Outreach Fund and Altar Guild
- Att. 5 Diocesan Funds, Canadian Tire Money and, Identifiable Givers
- Att. 6 A.C.W. Report
- Att. 7 Christ Church Ashton Cemetery Report
- Att. 8 St. Augustine's Church Prospect Cemetery Report

**Received and Dispersed****Att. 3****Operating Balance:** \$0.00**RECEIVED:**

P.W.R.D.F		\$1,590.00
Ashton Cemetery		395.00
St. Augustine's Cemetery		200.00
Rector's Discretionary Fund		310.00
G.I.F.T.		2,535.00
<b>TOTAL RECEIVED:</b>		<b>\$5,030.00</b>

**DISBURSED:**

P.W.R.D.F		1,590.00
Ashton Cemetery		395.00
Rector's Discretionary Fund		200.00
G.I.F.T:		2,535.00
	Church Maint. 2,535.00	
TOTAL:		4,720.00
<b>TOTAL DISBURSED:</b>		<b>4,410.00</b>
Balance as of December 2016		310.00

G.I.F.T. Fund: The amount to be returned to the Parish in 2017 has been estimated at \$2,000.00

# Outreach Fund

Att. 4

## OUTREACH FUND

<b>Opening Balance as of January 1, 2016:</b>	<b>\$163.65</b>
<b>RECEIVED:</b>	
Donations:	618.00
Penny Jar:	203.00
<b>TOTAL:</b>	<b>\$984.65</b>

## DISBURSED

Cornerstone/Le Pilier	100.00
The Well/La Source	100.00
Centre 454	100.00
Lanark County Interval House	100.00
Western Ottawa Community Resource Centre	100.00
Canadian Red Cross – Alberta Fires Appeal	100.00
Anglican Mission Service Committee	100.00
Carleton Place Hospital	155.00
<b>TOTAL DISBURSED:</b>	<b>\$855.00</b>
<b>BALANCE as at December 31, 2016</b>	<b>\$129.65</b>

## VACATION BIBLE SCHOOL (VBS)

Perth Drop-In Centre – HIS HOUSE	110.00
<b>TOTAL DISBURSED:</b>	<b>\$110.00</b>

## SUNDAY SCHOOL

Interval House	150.00
<b>TOTAL DISBURSED</b>	<b>\$150.00</b>

## ALTAR GUILD

<b>Opening Balance as of January 2016</b>	<b>\$2,147.69</b>
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Donations		
Easter Flowers		415.00
Donations		700.00
Memorial Flowers		60.00
Christmas Flowers		440.00
<b>TOTAL:</b>		<b>\$3,762.69</b>

<b>EXPENSES:</b>		
Welcoming Flowers		20.78
Easter Flowers		333.42
Memorial Flowers		102.85
Christmas Flowers		193.50
Church Flowers		62.32
Candles		24.95
<b>TOTAL:</b>		<b>\$737.82</b>

<b>ENDING BALANCE AS AT DECEMBER 31, 2016:</b>	<b>\$3,024.87</b>
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## Diocesan Funds

### Market Value of a unit as of December 31, 2016

FUND	BOOK VALUE	UNITS	MARKET VALUE
The Ashton Trust Fund (Fund #2387) Dividends paid to the Parish General Account	\$ 23,836.10	1,181.62	\$ 26,449.49
Mary Elizabeth McCaffrey Endowment Fund (Fund #2014) Dividends paid to the Parish General Account	19,459.06	1,796.94	40,222.70
William D. McCaffrey Endowment Fund (Fund #2013)	1,000.00	100.00	2,238.40
Endowment Fund (Fund #2012)	114.70	11.47	256.74
Bursary Fund (Fund #2693)	443.27	22.38	500.94
Olive Saunders Trust Fund (Fund #2663) Dividends paid to the Parish General Account	171,048.82	9,348.68	209,260.82
Ashton Memorial Trust Fund (Fund #2390)	1,443.77	77.06	1,725.00
<b>TOTAL:</b>	<b><u>\$217,345.72</u></b>	<b><u>12,538.15</u></b>	<b><u>\$280,654.09</u></b>

### NUMBER OF IDENTIFIABLE GIVERS

YEAR	NUMBER	AVERAGE
2012	69	940.38
2013	64	980.90
2014	67	906.34
2015	59	977.98
2016	56	1058.14

The Local Offering target for 2017 = \$61,000 translates to an average local offering of \$20.95 per week.

There were 27 parishioners using EFT (Electronic Funds Transfer) at the end of 2016 contributing \$31,800 (48.92% of the 2016 Local Offering budget).

### CANADIAN TIRE MONEY

Balance as at January 1, 2016		6.60
Donations	.05	
Balance as at December 31, 2016		\$6.65

## Anglican Church Women (A.C.W)

(Accounts for the year ending December 31, 2016)

Balance as of January 1, 2016	<b>\$ 208.06</b>
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### Income:

Members Fees	14.00	
Collections	114.00	
Calendars	190.00	
Donations	0.00	
Interest	0.00	
Catering Income	3,400.00	
<b>Total:</b>		<b>\$ 3,926.06</b>

### Expenses:

Diocesan A.C.W.	Bale postage	200.00	
Outreach	Foster Parents Plan	468.00	
Other Expenses	Catering Expenses	404.30	
	Christmas Flowers	0.00	
	Cost of Calendars	140.40	
	Bank charges	30.00	
	Donation to CCA	2,500.00	
<b>Total Disbursements:</b>			<b>\$3,742.70</b>

**Balance as at December 31, 2016**

**183.36**

### Bank Account Reconciliation:

Bank Balance as of December 31, 2016		<b>3,015.02</b>
Add Outstanding deposits		<b>214.00</b>
Less outstanding cheque/cash		<b>77.66</b>
		<b>468.00</b>
		<b>2,500.00</b>
<b>Bank Balance as of December 31, 2016</b>		<b><u>183.36</u></b>

Respectfully submitted – Joy Price

## **Ashton Cemetery**

ATT. #7

Balance as at January 1, 2016		<b>\$3,477.78</b>
Canada Trust Dividends	346.90	
Cemetery Service Offering	395.00	
Laying of headstone base	100.00	



Sale of plots	500.00	
TOTAL:		\$4,819.68
Less:	Caretaking Bank Charges 1238.96	
	Bank Service charges 8.00	(1,546.96)
	T.D. Private Trust 300.00	
<b>Balance as at December 31, 2016</b>		<b>\$3,272.72</b>
	Add outstanding deposits for 2016	355.60
<b>Bank Reconciliation</b>	Balance in bank as of reconciliation period	<b>\$3,272.72</b>
	Add outstanding deposits for 2016	355.60

**Outstanding Deposit – Canada Trust Dividends for 2016**

Money Master Account	Balance in bank as of December 31, 2015	11,696.89
	Interest	.50
	Balance as at December 31, 2016	<b>11,697.39</b>

**Ashton Cemetery Fund (Canada Trust Account (#3002))**

Balance as at January 1, 2015		17,548.63
Income allocation \$	346.90	
Net capitalized gains realized		0.00
Balance as at December 31, 2015		17,548.63

**Ashton Cemetery Fund (Canada Trust Account #3002)**

Balance at January 1, 2016		17,548.63
Income allocation \$	355.60	
Current Deposits		300.00
Net capitalized gains realized		137.98
Balance at December 31, 2016		<b>\$17,986.61</b>

**St. Augustine's Church Cemetery**

Att. #8

Balance as at January 1, 2016		\$4892.32
Canada Trust Dividends	179.48	
Cemetery Service Offering	1010.00	

Laying of headstone base		
TOTAL:		\$6081.80
Less:	Top soil 400.00 Caretaking 804.00 Service charges 10.00	(1214.00)
<b>Balance as at December 31, 2016</b>		<b>\$4,867.80</b>
	Add outstanding deposits for 2016	380.89
<b>Bank Reconciliation</b>	Balance in bank as of December 31, 2016	<b>\$4,867.80</b>
	Add outstanding deposits for 2016	380.89

**Outstanding Deposit – Canada Trust Dividends for 2016**

Money Master Account	Balance in bank as of December 31, 2015	\$8,704.91
	Interest	0.37
	<b>Balance as at December 31, 2016</b>	<b>\$8,705.28</b>

**St. Augustine Cemetery Fund (Canada Trust Account (#3004))**

Balance as at January 1, 2015		\$9,079.45
Income allocation \$	179.48	
Net capitalized gains realized		0.00
Balance as at December 31, 2015		<b>\$9,079.45</b>

**Ashton Cemetery Fund (Canada Trust Account #3004)**

Balance at January 1, 2016		<b>\$9,079.45</b>
Income allocation \$	180.89	
Net capitalized gains realized		<b>70.19</b>
Deposits		0.00
Balance at December 31, 2016		<b>\$9,149.64</b>