

**MINUTES OF CHRIST CHURCH ASHTON VESTRY MEETING**  
**HELD ON MARCH 3, 2019**

1) The Rev. Kerri Brennan opened the meeting with prayer at 11:00 a.m. with 24 people in attendance who signed the Vestry Book.

2) **Appointment of Vestry Clerk:** Janice Hansen was appointed Vestry Clerk.

3) **Rules of Engagement:** Rev. Kerri drew our attention to the Rules of Engagement which would be followed:

- be respectful
- do not interrupt
- do not be aggressive
- do not be repetitive
- do not take all the time, let others have an opportunity to speak
- listen well to what others have to say
- reduce side conversations
- be Christ, see Christ in each other
- assume the best in each other
- be respectful in expressing emotions.

4) **Minutes of the Last Annual Vestry Meeting:**

Errors or Omissions:

P5 The Memorial Fund reads: "Motion 1, that the Memorial Fund of \$23,920.44 was to be part of the Ashton Trust Fund and that this amount of \$23,920.44 be transferred to the Ashton Memorial Trust Fund." Should read: Motion 1, that the Memorial Fund of \$23,920.44 was to be part of the Ashton Trust Fund and the Ashton Memorial Trust Fund.

P6 VBS "Karen Wiggins indicated she had no problem with moving VBS movies..." should read "Karen Wiggins indicted she had no problem with moving VBS monies..."

P9 Parish Council reads: Treasurer, Lois Lohmann, is a non-voting position..." "non-voting" should be removed. Rev. Kerri indicated that while Treasurer is a non-voting position, Parish Council had given this position voting rights.

Moved to accept the minutes as corrected.

Moved: Gerd Lohmann    2nd: Karen Wiggins    Carried

5) **Presentation and acceptance of 2018 Financial Statements:**

Treasurer, Lois Lohmann reviewed the Financial Statements.

Questions and Discussions:

- a) David Thorsell - p30 Number of Identifiable Givers. Is this number households or individual givers? Treasurer advised it's households. David drew vestry attendees attention to the fact that from 2012 to 2018 this meant that there were 27 fewer households contributing which was approximately \$37,000 less being received.
- b) Maggie Thorsell - did we get a church sign? Rev. Kerri advised not yet. The person involved initially had left and she would now be dealing with someone else but that it was still in the works. Gerd Lohmann advised the cost is approximately \$1500. The Diocese will refund part of the cost once we get the sign and it is paid for.
- c) It was proposed by Treasurer, Lois Lohmann, that we should move the Sunday School account 30120 and Young Group account 30125 into Major Maintenance Projects account 30260.

Discussions:

- David Thorsell asked: At some point would we know the amount held in the Maintenance account? Per Treasurer we don't really have a balance, we budget each year and when a bill comes in if it's a minor item it's paid off plate monies.
- Jennifer Bulman asked: Are we saying that we never expect to have a Sunday School or Youth Group again? Treasurer didn't know but if we did Parish Council could be asked to vote on funds for it. Rev. Kerri assured us that money would be available if we again had either of these groups.
- Barclay Frost asked: Can we make a motion to transfer monies until such time as those monies may be needed for the Sunday School or Youth Group? Rev. Kerri advised it makes it more difficult. The Treasurer advised we can go back to Parish and request the monies.
- Roger O'Connor indicated that if the monies are in the Sunday School account we cannot touch it except for Sunday School and that the Treasurer simply wants to be able to take the monies and put it elsewhere so that it can be used in the day to day operations.
- Maggie Thorsell felt if we need the monies for maintenance then we should move it. If we need it later we will work it out.

Motion to move the Sunday School account and Youth Group account to Major Maintenance Projects.

Motion: Lois Lohmann 2nd Maggie Thorsell Carried Ney 1

- d) George Margita asked: Could the Old Church Maintenance account 30200 be moved. Treasurer advised that it is needed for upkeep on the old church which needs some painting this year.

e) Treasurer, Lois Lohmann referred to account 30230 Sr. Citizens & Emergency Fund asking if could be renamed Emergency Fund or could it be removed?

Discussions:

- Karen Wiggins noted that if it was removed and there was an emergency that Parish Council could vote on payment of amounts needed for an emergency.
- It was asked if the monies could go into the Discretionary Fund. Rev. Kerri feels it should be kept separate from this account.
- Gerd Lohmann indicated it was just a line item that we don't need and was years since last used.
- Asked if there could be a motion to move the funds from Sr Citizens & Emergency Fund to Major Maintenance Projects. Henry Troup felt because it is meant for seniors and emergencies it should not be in building funds. Both Henry and Colin Price indicated that it was meant to help members of the parish needing help.
- Linda Stanton asked how quickly, whether it was in an emergency fund or another fund, for the monies to be accessed if needed. Advised by Treasurer that regardless of the fund it came from it would be a Parish Council vote.
- Asked if it could be put in Outreach Funds. Per Treasurer "no" outreach funds go in and out by year-end so it wouldn't be the place to put the funds.

Motion to change the name of Sr Citizens & Emergency Fund to Emergency Fund.

Motion Lois Lohmann 2nd Bonnie McConnell In Favour 12 Ney 4 Abstain 3 Carried

f) Marion Jones asked what the Church Hall Accessibility account was. Advised it related to a lift or elevator or something to allow accessibility downstairs. It was asked if there was a Parish Council decision to look into this further.

Charged Parish Council to investigate church hall accessibility and follow up.

g) Treasurer asked if there were any questions on Summaries P22-36.

There were no questions

h) A Motion was presented by Treasurer, Lois Lohmann to change the name of Memorial Fund Ashton & Ashton Memorial Trust fund to Deficit Carried Forward from Previous Years.

Moved Lois Lohmann 2nd Henry Troup Carried

## **6. Presentation and acceptance of 2019 Budget:**

Treasurer, Lois Lohmann reviewed the budget.

It was pointed out by Rev. Kerri that we are still in the red but we received bequests and donations in 2018 which reduced what the deficit would have been by over \$14,000.

a) Discussions on Church Expenses:

- The Treasurer drew our attention to a large jump in “church oil” to \$9360. Noted that in previous years we charged the rectory but those monies are now gone so we see the large increase.
- David Thorsell advised that we had had an emergency recently when the furnace stopped for a few days and the pipes froze. Thanks to Henry Troup and Gerd Lohmann no pipes split. As we know the rectory and church are connected for water and sewage. Prices were obtained on a new furnace but one company agreed to do a temporary fix which will buy some time. However a new furnace will be needed within the next 2 years. Cost of a new furnace is not reflected in the current budget.

b) Discussions or Questions on Diocesan Payments:

No Questions

c) Discussions or Questions on Other Expenses:

- It was pointed out by Rev. Kerri that Supply Ministry could be reduced by reducing the number of times we have in another minister which is needed if we have Eucharist.

No Questions

d) Discussions or Questions on Rectory Expenses:

- It was noted that rectory expenses are less as the phone was removed.

e) Discussions or Questions

Memorial Board:

- David Thorsell asked what is the amount for having someone’s name added to the Memorial Board and was the Board up to date and who takes care of it?
- Advised that Henry Troup takes care of it
- Henry advised there was some confusion on the amount but Rev. Kerri and Lois Lohmann advised it had been decided previously that it was \$100.00. Henry also advised he needs some dates before he can bring the Memorial Board up to date and Lorna at St. Paul’s is going to provide them.

Fund Raising:

- David Thorsell commented that he was aware of how difficult it is to do fund raising but sees the amounts for the plant sale and it needs support for set up and having it and we need to support our events.
- Lee Ann Lyons indicated that she and Dorothea Bendall are going ahead with this event but that seeing a budget of \$1300 when we are missing a huge part of the event without Jan Hansen’s assistance would be hard to meet. She was assured it was simply a number on the budget, it’s simply a target and if we don’t reach it we don’t. Our intention is to try and reach it but we may not.
- David Thorsell indicated we need more help - need new members and you see this in all the reports. Lois Lohmann also indicated we now get more donations as people cant help.

Other Income:  
No Questions

Motion to pass the Budget as presented  
Moved Michelle Kay      2nd David Thorsell      Carried

## **7. Breakout Session:**

Not covered during vestry but will be looked at on Sunday March 24, 2019.

Rev. Kerri did indicate that although it doesn't seem we did a lot she felt we did in relationship building. Parish Council is better, more respectful. Rev. Kerri is now at Ashton 3 times a month so her relationship with Parish is growing. She indicated we need to read priorities from last year and give thought to where to focus this year.

Rev. Kerri indicated that St. Paul's had a deficit for the first time and we needed to look at how team ministry is working for them. Are they benefiting from team ministry? Would they reduce staff - this would affect us. They are not this year but we need to address it.

How is the team dynamics working for CCA? We have a half time priest but can we use her better? Is half time sufficient? What are we wanting more of? Is team ministry working/not working? Need to look at Clergy time.

## **8. Elections:**

- a) People's Warden: Michelle Kay has agreed to stand.
- b) Synod Representatives: Michelle Kay, Henry Troup and Lee Ann Lyons as backup
- c) Three Members at Large: Gerd Lohmann, Bonnie McConnell, Roger O'Connor have agreed to stand

Moved that Peoples Warden and Members at Large would be as stated above.

Moved Michaela O'Connor      2nd Marion Jones      Carried

## **9. Appointments:**

- a) Rector's Warden: Henry Troup has been appointed Rector's Warden for the next year
- b) Treasurer: Lois Lohmann has agreed to stand for another term as Treasurer.

## **10. Cemetery Board:**

Barclay Frost would remain chair

## **11. Agenda:**

Acceptance of agenda and other questions

Maggie Thorsell asked if we were still doing newsletters. Advised by Rev Kerri “yes” we were but as not much to put in of major importance last year so we didn’t do as many. Maggie felt it was important to put them out to keep those that don’t attend informed of what is going on although it was noted by Jennifer Bulman that we cant simply ask for money each time we produce one.

Colin Price has retired as Envelope Secretary after many years of service with CCA in different positions. Maggie Thorsell expressed how very thankful she and other members of CCA are for his years of service.

Thank to Michaela McConnell for taking over as Envelope Secretary and to Lois Lohmann for her Treasury duties.

Motion to Adjourn at 12:40  
Moved Marion Jones Carried

Janice F Hansen , Vestry Clerk

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Rev. Kerri Brennan