

Christ Church Ashton  
Annual Vestry for 2019  
Sunday Feb 23, 2020

1. The Rev. Canon Mary Ellen Berry opened the meeting with prayer with 31 people in attendance who signed the Vestry Book.
2. Appointment of Vestry Clerk: Michelle Kay
3. Approval of Agenda: Moved Henry Troup. Second Maggie Thorsell. Motion carried.
4. Approval of the Minutes from the 2018 Vestry Meeting held Mar 3, 2019.  
In the absence of errors, omission or amendments,  
Moved David Thorsell. Second Trilly McKenzie. Motion carried.
5. Approval of the collective Vestry Reports except for the 2019 financial report and the 2020 budget: Moved Ed Brigden. Second Janice Hansen. Motion carried.  
Comments or questions?  
Janice Hansen asked re: the furnace – any thoughts on when replacement may be needed?  
David Thorsell responded – we are limping along with what we have for now, but we do need to explore options this summer to be prepared for winter 2020-2021, the next heating season.
6. Presentation of 2019 financial report by Lois Lohmann
  - Page 28 Balance Sheet.
    - Finished 2019 with \$39,477 total in the 3 bank accounts.
    - Federal & Provincial Sales Tax Recoverable represent amounts for 2019 that get submitted quarterly in 2020. So the amounts reported as Federal & Provincial Sales Tax Rebate represent what was received in 2019 for 2018 rebates.
    - Consolidated Trust Funds – new market values for Jan 2020 can be found on pg 50.
    - All liabilities were paid in 2019 including the PWRDF flow-through donations.
    - Unrestricted funds are the amounts that cover offerings, donations, dividends and expenses. Balances are brought forward each year + revenue received in the year – expenses incurred in the year = Year End balance.
    - Permanently restricted funds are as detailed. Money is being put towards the large carry forward deficit as approved at last years budget in an effort to pay off the monies owing.
  - Pg 30 Income & Expenses. 2019 actual revenue & expenses vs budget were reviewed. Some variances are due to timing. Key total lines were highlighted. Initially there was a \$14,843 deficit reported at year end. After negotiation with the Diocese, Lois received a letter from the diocesan accounting office that resulted in the 2019 final balance owing

being reduced to zero. Congratulations Lois! As a result, a surplus of \$1,419 was realized.

- Pg 33 Receipts & Disbursements for flow through funds: PWRDF, Ashton Cemetery, Prospect Cemetery, Rector's Discretionary Fund, Transfers to VBS.
  - Pg. 35 Outreach Fund Receipts & Disbursements highlighted. Question was asked why Center 454 had not cashed their cheques, but the answer is unknown. Barclay Frost – so do we keep sending a cheque to Centre 454?
  - Pg 27 Altar Guild Donations & Expenses Brian Hull - Is the wine donated? Lois Lohmann - No, the altar guild pays for this.
  - Pg 29 ACW Income & Expenses. Closing balance was transferred to CCA effective June 6, 2019 so that ACW funds are now handled within the overall church funds and not independently.
  - Pg 41 Major Maintenance Projects Receipts & Disbursements. \$15,000 was requested from the CTF to assist with the masonry/repainting projects in 2019. The balance left over will be put toward capital work that is needed on the kitchen in 2020. Money was also donated by the friends of St. Augustine. (Note: When we take money from the CTF it is to be used for capital purposes. This does not include snow removal or grass cutting. We have an exemption for this site that includes accessibility access. Capital expenditures allow us to claim exemptions at year end.)
  - Pg 44 Ashton Cemetery Receipts & Disbursements. Due to timing on reporting, some information is not received in time for annual vestry reporting, particularly re: dividends. As a result, every year we seem to be behind.
  - Pg 47 Prospect Church Cemetery Receipts & Disbursements. Again, there are issues with the timing of dividends. Linda Stanton – please explain how the caretaking fee works? Barclay Frost – caretaking is done by Lee Jones & sons and this is a blessing to us. They do this on an annual contract that is very reasonable.
    - Note: The dividend info for the St. Augustine cemetery fund is incorrect. It should be: Market Value @ Dec 31, 2018 \$8,828.31. Gain \$68.37. Market Value @ Dec 31, 2019 \$8,897.68.
- Maggie Thorsell – where does it show in the book work the money that came in from the friends of St. Augustine? Lois Lohmann - That money was received by CCA and was put in major maintenance and bills were paid out of there. This allowed the donees to receive a tax receipt.
- Pg 50 CTF market values as at Dec 31, 2019. You will see the difference of gains/losses on the 2020 reports. Linda Stanton - How many endowments are for a specific reason? Lois Lohmann - Three.
  - Identifiable givers.
    - In 2019 there were 54 identifiable givers, 36 parishioners and 18 additional donors.
    - At the end of 2019, 23 parishioners used EFT (Electronic Funds Transfer) contributing a total of \$28,430 to the Local Offering.
    - To meet the Local Offering target for 2020 of \$55,097, this translates to an average of \$29.43 per family per week.

Joan Bradley - What is the definition of an identifiable giver? Lois Lohmann - It is used in relation to local funds so is specific to those who donate and receive charitable receipts.

- Note: Questions were asked at each point of the financial statement presentation and are included where asked.

Motion to receive the 2019 Financial Statements: Barclay Frost. Second Brian Hull. Motion carried. Thank you, Lois!

7. Motion Regarding the Proposal to join the Area Parish of Mississippi Lake

Presented/moved by Henry Troup. Seconded by Michelle Kay.

***“That the Vestry of Christ Church Ashton agrees to combine with St. James’ Franktown, St. John’s Innisville and St. James’ Carleton Place, becoming a Chapter of the Area Parish of Mississippi Lake, and to develop a shared statement of mission with the other Chapters in the Area Parish, to be presented at the annual Chapter and Vestry meetings in 2021.”***

Any questions:

Barclay Frost – it says to develop a shared mission statement - did we not already do that?

Rev. Mary Ellen - No, the shared statement of mission needs to be developed to determine how we work together to serve missionally the greater area as church. The last meeting discussed specifically priestly services.

Karen Wiggins – at the original meeting, there were 2 options: To become part of Mississippi Lake as our own entity OR to join in an integrated fashion where others would be responsible for the books.

Rev. Mary Ellen - There were never 2 options actually, it was always the intention that CCA remain its own entity.

Karen Wiggins - So does that independence need to be reflected in the motion? Rev. Mary Ellen - It is covered by the notion of a chapter, which asserts that each church has its own vestry. For information, the other 3 chapters have had the same motion presented at each of their annual vestries where it was passed at all 3.

Barclay Frost – who will develop the shared statement of mission? Rev. Mary Ellen – over

the course of the year it will probably be the parish councils in conference with the greater parish community.

Barclay Frost - Should the motion reflect this? Rev. Mary Ellen - Again,

not necessarily. This is the motion that has been used elsewhere and the shared understanding is inherent.

There will be a vote by ballot rather than a show of hands as this lends opportunity for honest input that a show of hands may suppress. 3 Scrutineers: Trilly McKenzie, Gerd Lohmann and Kirk Hansen

The question on the ballot is the same as on Pg 52.

Results from the Scrutineers:

**Yes: 31 No: 0**

**Vote is unanimous - Congratulations CCA!**

8. Presentation of the Budget for 2020 – being the version that INCLUDES us being a part of the Area Parish of Mississippi Lake – by Lois Lohmann
  - 2020 Budget pg 30. Reviewed prior 3 years to generate 2020 budget.
  - Revenue
    - Total Revenue from Offerings \$64, 347
    - Fund Raising \$11,850
    - Other Income \$9,162 (Please note, budgeting dividend income is a guesswork exercise!)
    - Question: Linda Stanton – the penny jar was amazing! Is this included anywhere? Lois Lohmann - It is part of the outreach fund and is already paid out. Linda Stanton – So will the jar still be there? Lois Lohmann - Yes and it will continue to be included as outreach.
    - **Total Revenue Budget \$85,323**
  - Expenses
    - Total Church Expenses \$16,393 – in particular, savings on printing should be realized in the area parish configuration
    - Diocesan Payments \$60,702 – again, savings are being realized here due to the area parish configuration
    - Other Expenses \$1,558
      - Question: Brian Hull – what is supply ministry? Lois Lohmann – when supply priests cover for vacation.
    - Rectory Expenses \$6,670 – the area parish has requested \$500 to help to cover telephone costs.
      - Comment: Brian Hull – part of the money paid to the Diocese covers all the priests of the parish, but we are also contributing to the overhead of the Diocese in general, including community ministries.
    - **Total Expenses Budget \$85,323**

Motion to approve the 2020 Budget: Henry Troup. Second David Thorsell. Motion carried. Again, a particular thank you to Lois for all the time, care & attention that you give to this. And a thank you to Michaela McConnell for the time you too give to being envelope secretary.

#### 9. Appointments & Elections for 2020

Thank you to our outgoing wardens, Henry Troup and Michelle Kay.

Rev. Mary Ellen is pleased to appoint Gerd Lohmann as Rectors Warden.

Thank you to Lois Lohmann for agreeing to carry on as Treasurer.

People's Warden: Kirk Hansen has agreed to stand as nominee for this position.

Synod Representatives: Henry Troup has agreed to stand as nominee for this position. There is one other position for election and - by note and Rector preference - one other Synod rep

canonically, is meant to be a warden. Kirk Hansen offered to stand as this nominee. Brian Hull and Jennifer Bulman have agreed to equally share the alternate position.

Council Member's at Large: Bonnie McConnell (as youth representative!) and Jennifer Bulman have agreed to stand as nominees. One other position is vacant to which Janice Hansen offered to stand.

Cemetery Board: Barclay Frost has agreed to stand as nominee for this position.

Any other nominations? None offered.

**Slate for elections:**

People's Warden – acclaimed Kirk Hansen.

Synod Representatives – acclaimed Henry Troup & Kirk Hansen.

Synod Alternatives – acclaimed Brian Hull & Jennifer Bulman.

Parish Council Member's at Large – acclaimed Bonnie McConnell, Jennifer Bulman & Janice Hansen.

Cemetery Board – acclaimed Barclay Frost.

Historically there have been deputy wardens at CCA.

Chris McKenzie was nominated by Kirk Hansen, seconded by David Thorsell.

Confirmed.

Maggie Thorsell offered a welcome to Rev. Mary Ellen who is no longer our interim priest! (Although her actual title has yet to be determined in the newly enlarged Area Parish of Mississippi Lake.)

10. Other Business

- Brian Hull – requested that progress on youth & children's ministry be included in next year's vestry reports.
- Gerd Lohmann – Right now the policy for inclusion on the memorial board is receipt of a \$100 donation. Motion by Gerd Lohmann: That any parishioner that was actively supporting CCA can be recognized on the memorial board without any donation requirement. Second Bonnie McConnell. Motion Carried.
- Rev. Mary Ellen has a dilemma in having to leave CCA to be at St. Bede's in time for service which means she cannot regularly participate in fellowship following the 9:30 service at CCA. Two options: Keep the service time at CCA at 9:30 and the status quo OR Move the CCA service time to 9:00am. (Note: St. Bede's has already moved their service time from 9:30 to 11:15.) Maggie Thorsell – concern is for seniors who are already challenged in meeting a 9:30 time. Brian Hull – what about introducing morning prayer regularly? Jennifer Bulman – Is this the right time to make this decision? Rev. Mary Ellen – this is not a vestry issue true, but she wanted it to be a collaborative deci-

sion. Trilly McKenzie & Bonnie McConnell – what about using lay leadership alternatively on a rotation? Linda Stanton – 9:30 is already a challenge and earlier would make it too easy to not be here for 9:00.

- Kirk Hansen – what are we going to do about exterior signage at CCA? Gerd Lohmann – This is already in hand.

Motion to adjourn David Thorsell